

Volcano Community Association
Board of Directors' Meeting-Minutes
December 27, 2011
7:00 pm Cooper Center

Call to order: 7:07pm

Members present: Ms. Brewer, Mr. Freeman, Ms. Glass, Ms. Haiku, Mr. Tunison

Reports

Secretary: Minutes from November 29, 2011 meeting were approved, with the correction in Community Corner that the fire truck will be repaired.

Treasurer: The Treasurer's Report was approved. Mr. Freeman showed what Leslie Laird had done to prepare for the new budget. By consensus, we will use this model to prepare the draft budget for next year.

President: Ms. Brewer reported on the coordination between County/Civil Defense/Fire Department resulting in the move of CERT materials from the firehouse. The plan is to store the materials in a donated Matson container which will be moved next to the firehouse. Details of the move are being worked out with a projected cost of less than \$300, which VCA will donate as part of our planned support of the Firehouse.

Public Relations: Ms. Glass reported that the costs of using the bulk mail stamp exceed the cost of acquiring stamps for the volume of mail we process each year. A motion to purchase 200 forever stamps for mailing was approved. Ms. Glass will retain the stamps in her possession. Ms. Glass will also get a quote for new tee shirts and order them.

Volcano School of Arts and Sciences (VSAS) Liaison: Ms. Haiku reported that the school passed the fire inspection at Keakealani, and that a new business manager has been hired. It was suggested that we invite the new Educational Director to the Membership meeting next month.

Old Business

1. Planning for January membership meeting. Ms. Brewer listed the following work to be done in preparation for the meeting:
 - Invite guests.
 - Acquire flower leis for guests.
 - Acquire donations to be given away. Examples are koa seedlings and gift certificates to classes we sponsor. Also, Volcano businesses need to be contacted to see if they will make donations.
 - Acquire ice cream and coffee.
 - Coordinate malasada preparation.

The motion to acquire an easel, flip chart, and marking pens for the presentation was approved. Mr. Freeman volunteered to make the acquisition.

2. Board search to fill vacancies: Mr. Freeman reported that Lisa King will most likely not be a board member next year, since she may be taking a job requiring her to move off island. Four other potential members were mentioned: Elizabeth Fein, Rosemary Stancampiano, Nancy Lakin, and Lydia Meneses. Board members will invite these people to our next Board meeting.
3. Volcano Long Range Plan (VLRP) update. Mr. Tunison has been revising the plan to match the format of the Puna CDP as closely as possible. He also is creating action items to follow goals and objectives and will request help via email. He mentioned that funding for the Biosphere Reserve has ceased to exist, since UNESCO is no longer receiving money formerly provided by the U.S. government.

New Business

1. Establish Committee to draft budget for new Board to consider: Mr. Freeman will prepare financial reports for this meeting and send out invitations to Board members. The meeting will be at 3pm on January 15 at Mary Brewer's house.
2. Proposal: Appreciation Dinner for Friends Feeding Friends (FFF) volunteers and Cooper Center Board. Also, 2012 donation amount to FFF: Ms. Brewer explained that Nancy Lakin is willing to prepare a dinner to show our appreciation for the people (Cooper Center Board and volunteers) who have successfully provided the FFF dinners. The motion for us to sponsor the dinner was approved. Dinner will be planned pending dates available at Cooper Center. The motion to give \$1200 to support FFF in 2012 was approved.

Next meeting: January 24, 2012 7pm

Adjourn: 8:50pm